



ACADEMIC CALENDAR, Academic Year 1/2023

Assumption College Nakhon Ratchasima

To achieve school's objectives and policies efficiently and effectively, Academic department committee has announced Academic Calendar for Academic Year 1/2023, as follows:

| Date | Activities | Responsibilities |
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| May 2023 | | |
| 8 | Open Academic Year 1/2023 (All Classes) | Academic Department |
| 25 | Submission of the course description of the Basic and Additional Subjects | Subject Teachers Head of EP Academic Department |
| 26 | Submission of the course description of the Basic and Additional Subjects | Head of EP Academic Department |
| 27 | Academic Award, Year of 2022 | Academic Department |
| June 2023 | | |
| 1 | Submission of Form P.03 (Class Attendance) (1 st Submission) | Assistant of Academic Department |
| 19 | - Submission of Midterm Exam Content 1/2023 for all classes (according to exam schedule) -Submission of assessment criteria for practical subjects for classes | Head of EP Academic Department & Assistant Head of Academic Department |
| 26 | Sun thorn Pu Day | Thai Language Department |
| 30 | Submission of Lesson Plans for academic year 1/2023 (PDF file) | Head of EP Academic Department & Assistant Head of Academic Department |
| July 2023 | | |
| 3 –31 | Classroom Observation & Supervision Period | Internal & External Supervisors |
| 3 | Submission of Form P.03 (Class Attendance) (2 nd Submission) | Assistant Head of Academic Department |
| 3 – 7 | Midterm Exam 1/2023 (Subjects that are not attached in the schedule) (EP and MLP) | Subject Teachers |
| 10-11 | Midterm Exam 1/2023 (Subjects that attach in the schedule) (EP and MLP) | Academic Department |
| 26 | ESOL Mock Test for all levels | Foreign Language Department |

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| 17-31 | Re-test of the Midterm Exam 1/2023 (All Classes) | Subject Teachers |
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| August 2023 | | |
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| 3 | Submission of Form P.03 (Class Attendance) (3 rd Submission) | Assistant Head of Academic Department |
| 4 | Submission of the midterm scores 1/2023 | Head of EP Academic Department & Assistant Head of Academic Department |
| 7 | Submission of Post Teaching Notes, 1 st time (May-July) (PDF File) | Head of EP Academic Department & Assistant Head of Academic Department |
| 17 - 18 | Science Week | Science Department |
| 29 | Subject teachers submit a list of students (Who are not eligible for final exam 1/2023 (less than 80% attendance) | Head of EP Academic Department & Assistant Head of Academic Department |
| 30 | - Submission of final exam content 1/2023 for primary, secondary, and EP (according to the exam schedule) - Submission of assessment criteria for all classes | Head of EP Academic Department & Assistant Head of Academic Department |
| September 2023 | | |
| 1-2 | Academic Day & ACN OPEN HOUSE | Academic Department |
| 4-8 | Parent's Meeting (Those students who are not eligible for final exam 1/2023) (less than 80% attendance) | Assistant Head of Academic Department |
| 7 | Reading, Thinking, Analyzing, and Writing exam | Homeroom Teacher & Assistant |
| 11-20 | Final Exam 1/2023 (Subjects that are not attached in the schedule) (EP and MLP) | Subject Teacher |
| 19 | Announcement of students (Who are not eligible for final exam 1/2023) | Assistant Head of Academic Department |
| 21-22 | Final exam 1/2023 for all classes | Academic Department |
| 22 | Classroom Observation & Supervision Summery Report 1/2023 | Head of EP Academic Department & Assistant Head of Academic Department |

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| 25 | Teachers submit a list of students who "Fail" "Waiting" "Absent" "Not Eligible" (before 10:00 AM) | Subject Teacher |
| 26 | Announcement of students who "Fail" "Waiting" "Absent" "Not Eligible" (before 1:00 PM) | Head of EP Academic Department & Assistant Head of Academic Department |
| 26 – 28 | Re-Exam (students who "Fail" "Waiting" "Absent" "Not Eligible" for Semester 1/2023) | Subject teacher |
| 25 - 28 | Grading & Working Week 1/2023 | Subject Teacher |
| 28 | Submission of Form P.03 (Class Attendance) (4 th Submission) | Assistant Head of Academic Department |
| 29 | - Submission of Final Score 1/2023 - Submission of Student Performance Report (Graph Report for Secondary) - Submission of Assessment Report (Secondary) - Submission of Desirable Characteristic Report (Homeroom Teacher) - Academic Result Approval | Subject Teacher Head of EP Academic Department & Assistant Head of Academic Department |

October 2023

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| 6 | Submission of Post Teaching Notes, 2 nd time (Aug-Sep) (PDF File) & Learning Media & Materials | Subject Teacher Head of EP Academic Department & Assistant Head of Academic Department |
| 2 –15 | School Break | Academic Department |
| 13 | -Submission of lesson plans 2/2023 (File PDF) | Head of EP Academic Department & Assistant Head of Academic Department |
| 16 | Open Academic Year 2/2023 (All Classes) | Academic Department |

Given on 8th May 2023



(Brother Witthaya Thepkom)

Director