



Assumption College Nakhonratchasima
Request Form

Written at:
Date: / /

Title: Requesting for a certificate/document
Dear Director of Assumption College Nakhonratchasima

I, (Mr./Mrs./Ms.) Position
want to request for Salary Certificate Teacher Certificate Others
used for

I, (Mr./Mrs./Ms.) confirm that I will use the requested certificate/document only for the purpose stated above.

Please kindly consider my request

Sincerely Yours,

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Teacher

Acknowledged by:

Agreed Disagreed

(MS. Cholada Parnchaeng)
HR Department

(Mr. Somboon Sukchai)
Head of Director's Office

Acknowledged by:

(Bro.Dr.Witthaya Thepkom)
Director/School Manager/Head of HR Department